Deadline: December 20th, 2024

How to fill out your online application [https://preuss.schoolmint.net/signin](https://preuss.schoolmint.net/signin)

1. **Create an Account**
   - Thanks for your interest in Preuss!
   - The Application Deadline is December 20th 2024 at 11:00 pm
   - No Exceptions!

   Please request your IRS transcript or submit any other supplemental information to provide your income information. Not providing this information correctly can prevent the student from entering the lottery.

   **Log In**
   - Email Address or Mobile Number
   - Forgot Username?
   - Password
   - Forgot Password?
   - [Log In](https://preuss.schoolmint.net/signin)

   *Click “Sign Up”*

2. **Enter your information**
   - Username: Email or phone number (type it twice)
   - Password: Type the same password twice

   Thanks for your interest in The Preuss School! If you need access to a computer contact the admissions coordinator (858) 822-0408

   **Sign Up**
   - Please SIGN UP first
   - If you already have an account
     - Please log in

   *Click here to begin*
Deadline: December 20th, 2024

3. Enter the Student’s Information:
   ***If you are applying for more than one student you only need ONE account

4. Select the school and correct school year. Select the 2025-2026 school year.

Click: The Preuss School UCSD

Click: Start an Application

Click Next
5. You may begin the application! Everything with an asterisk (*) is mandatory
   a. The STUDENT question should be answer in English
   b. The PARENT/ GUARDIAN question can be answer in their home language.

6. IRS Form / Income 2023

   Income Verification
   For families/households with more than 8 persons, add $9,963 for each additional person.
   Income is defined as before any deductions such as income taxes, insurance premiums, charitable contributions, and bonds.
   All families who are low income per Federal Poverty Guidelines will receive a low-income preference. Families with an annual income that falls below 185% of the federal poverty level meet the low income preference for admissions.

   Please upload your 2023 tax return or complete IRS transcript request form (preferred.) Student must be listed as a dependent on tax return. Your income will be verified through 2023 tax form 1040 or 4086-E transcript.

   2023 Taxes
   1. Upload a copy of tax form 1040, 1040A, 1040EZ, or 1040EZ-T.
   2. Complete each section of the IRS Transcript Request Form.
   3. Upload or mail the form to the Admissions Office.
   4. You may be asked to verify the IRS form if the IRS does not have your transcript.

   Please upload your 2023 Tax Form 1040 or 4086-E/ IRS Transcript Request Form (preferred).

7. Save progress and log in later to keep working on application or Submit!
   On the bottom of the page

8. Review application before submitting

9. Submit! --or you can go back and edit.

ONE APPLICATION PER STUDENT

PLEASE DOUBLE CHECK YOU ARE SUBMITTING THE APPLICATION FOR THE 2024-2025 SCHOOL YEAR