Deadline: December 16th, 2022 at 11:00 pm

How to fill out your online application [https://preuss.schoolmint.net/signin](https://preuss.schoolmint.net/signin)

1. Create an Account

   - Thanks for your interest in Preuss!
   - The application deadline is December 16th 2016 at 4:00pm. No Exceptions
   - Our Open House is Sat, 9th 8:30 am - 11:30 pm
   - This is an opportunity to get your questions answered and learn about college prep programs

   Please request your IRS transcript or submit any other supplemental information to provide your income information. Not providing this information correctly can prevent the student from entering the lottery.

   - Click “Sign Up”

2. Enter your information

   - Username: Email or phone number (type it twice)
   - Password: Type the same password twice

   - Click: The Preuss School UCSD

   - Student Dashboard

   - Click here to begin

   - Click: Start an Application
3. **Enter the Student’s Information:**
   ***If you are applying for more than one student you only need ONE account***

4. **Select the school**

5. **You may begin the application!** *Everything with an asterisk (*) is mandatory*
   a. The STUDENT question should be answer in English
   b. The PARENT/ GUARDIAN question can be answer in their home language.

6. **Income Form – Preferably 2021 tax form 1040**
   If you cannot upload the information to the website please contact our Office of Admissions

   Office of Admissions
   preussadmission@ucsd.edu
   858-822-0408
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7. Save progress and log in later to keep working on application or Submit!
   On the bottom of the page

8. Review application before submitting

9. Submit! –or you can go back and edit.

ONE APPLICATION PER STUDENT

PLEASE DOUBLE CHECK YOU ARE SUBMITTING THE APPLICATION FOR THE 2023 – 2024 SCHOOL YEAR