The Preuss School UCSD Admissions Application Fall 2014



Admission to the Preuss School is on a nonsectarian basis, and does not discriminate against any pupil on the basis of ethnicity, special needs, national origin, gender, religion, sexual orientation or disability.

Instructions for this application are available in Spanish, Vietnamese, and Tagalog. If you need these instructions, please contact the Admissions Office or print a copy from the Preuss website: http://preuss.ucsd.edu/admissions

IMPORTANT DATES							
EVENTS DESCRIPTION DATE/TIME LOC							
Application 101*	A workshop to help parents and students complete The Preuss School application.	Multiple dates to be announced. Please visit the website for more information.	The Preuss School UCSD				
The Preuss School UCSD Open House	A great opportunity for parents and students to learn more about The Preuss School, tour the campus, and meet the teachers!	Saturday, November 2 nd 2013	Walton Center 10:00am-12:30pm				
Application Deadline	Applications must be postmarked or hand-delivered. No exceptions.	Friday, December 20 th 2013 by 4:00pm.	The Preuss School Main Office				

Please visit our website or contact the Admissions Office for additional information on these events.

Phone: 858-658-7215 E-mail: preussadmission@ucsd.edu Website: http://preuss.ucsd.edu

FREQUENTLY ASKED QUESTIONS

What is The Preuss School UCSD?

The Preuss School UCSD is a unique charter middle and high school for low income, highly motivated students who strive to become the first in their families to graduate from college. Our students come from throughout San Diego County to take advantage of an environment that encourages intellectual risk-taking while offering an array of academic supports.

Is transportation available?

School bus transportation is **not guaranteed**. Transportation is currently provided for several areas within the San Diego Unified School District. The parent contribution for transportation is \$200 per student. If Preuss cannot provide transportation, the parents need to make arrangements for student transportation to and from school. If you have questions about transportation please contact Patty Villanueva at 858-658-7412.

What if I already have a student enrolled at Preuss?

There is no guarantee that a sibling of a current Preuss student will be admitted to the school. No preference is extended to the brothers/sisters of current students. If a student is accepted, Preuss parents must complete their volunteer hours by the end of the 2013-2014 school year.

> For questions regarding volunteer hours, please contact Sandra Gutierrez at 858-658-7473. Does The Preuss School provide special education services?

Yes. Eligible students enrolled in The Preuss School UCSD will receive special education services in accordance with their individualized education programs (I.E.P.). Contact the Admissions Office with any questions regarding special education.

What is the admissions process?

Applications Available October 1st



Application DUE December 20th



Lottery is Held at the End of March



Enrollment Day

October

December

January

February

March

April

May/June

November

Check Income of Provisionally Accepted Students



Preuss Open House November 2nd



Applications Reviewed for Completeness

^{*}Parents and teachers, if you are interested in hosting a presentation or workshop at your student's current school, please contact the admissions office.

ADMISSION CRITERIA

The Preuss School UCSD accepts applications from students in the greater San Diego area entering the **6**th, **7**th, **8**th and **9**th grades.

Applicants must meet **all** three requirements in order to be eligible to attend the school, both at the time of application and during enrollment:

- 1. All families must meet income eligibility criteria as defined by Federal guidelines (found below).
 - Annual income must fall below 185% of the federal poverty level.
- 2. The parents or chief guardians are <u>not</u> graduates of a four-year college or university.
- 3. Applicants must submit a completed application by Friday, December 20th, 2013.

Applicants who meet the three requirements will be entered into the admissions lottery. No preference is given to the siblings of current Preuss School students, and students with IEPs are welcomed to apply.

2013 Federal Guidelines for Income Eligibility

Persons in Household	Maximum Household Income
1	\$21,256.50
2	\$28,693.50
3	\$36,130.50
4	\$43,567.50
5	\$51,004.50
6	\$58,441.50
7	\$65,878.50
8	\$73,315.50

For families/households with more than 8 persons, add \$4,020 for each additional person. Income is defined as before any deductions such as income taxes, insurance premiums, charitable contributions, and bonds.

P	arents,	please use	the fol	lowing	checklist to) determine	eligibility	1

 □ I meet the income eligibility criteria based on my 2012 Income Taxes (before the lottery). □ I will meet the income eligibility criteria based on my 2013 Income Taxes (after the lottery). □ I did not graduate from a four-year college/university. □ I will submit my student's completed application by Friday, December 20th, 2013.
Please contact the Admissions Office if you have additional questions regarding your child's eligibility

Please contact the Admissions Office if you have additional questions regarding your child's eligibility

Phone: 858-658-7215

E-mail: preussadmission@ucsd.edu

SECTION 1. PERSONAL INFORMATION								
	STUD	ENT I	NFORM	ATIO	N			
Check off the grade you are applying for:	[☐ 6 th			7 th	□ 8	th	☐ 9 th
Last Name:			First Name:					Middle Initial:
5 5 11 5 5		D: 11 1				/		/
Sex: Male Female	2	Birthd	ate: —		Month		Date	Year
Current address:							Apt:	
City:	State:				ZIP Code	2:		
Home Phone:			Student pof birth:	olace				
Current School:			Current S District:	School				
	PAR	ENT IN	NFORMA	TION	1			
Student			her Only			□ Fatl	her or	nly
lives with: Legal Guardians		□ Othe	r (please s	· · · · · ·				
Check if applicable: Parents divorced Father/Guardian	l/separated		☐ Mothe				Fathe	r deceased
LAST Name:			Father/G FIRST Na		11			
Address (if different from student's):								
1	Work Phone:				E-mail:			
Mother/Guardian LAST Name:			Mother/G FIRST Na		ın			
Address (if different from student's):								
	Work Phone:				E-mail:			
PARE	NT/GUAI	RDIAN	LEVEL	OF E	DUCATIO	V		
Father/Guardian Elementary/Middle School								
PREUSS SCHOOL SIBLINGS								
Please note: No preference is given to the siblings/relatives of current Preuss students. Qualifying applicants will be selected at random through a lottery at the end of March 2014. Sibling information is used to better accommodate Preuss applicants if admitted after the lottery.								
Do you have another student currently en	rolled at The	e Preuss	School U	CSD?				
☐ No- Skip to school inform	ation		□ Yes-	please	e complete t	the sibling	infor	mation on next page

SECTION 1. PERSONAL INFORMATION						
PREUSS SCH	OOL SIBLINGS (CONT	INUED)				
Name of sibling:	Current grade:	Number of parent volume in 2012-2013:	nteer hours completed			
Name of sibling:	Current grade:					
Preuss parents must be up to date with their voluntee	er hours by February 3rd	2013, in order to apply	for an additional child.			
SCH	HOOL INFORMATION					
How do you prefer to receive admission information f	rom The Preuss School U	CSD? • Ma	il 🗅 E-mail			
In which language do you wish to receive admission i	nformation from The Preu	ıss School UCSD?				
☐ English ☐ Spanish	□ Vietna	amese 🚨	Tagalog			
SECTION 2.	REQUIRED SIGN	ATURES				
ST	UDENT AGREEMENT					
I certify that all the information provided in this application is accurate. I understand that The Preuss School UCSD can deny or revoke my admission or enrollment if any information is found to be incomplete or inaccurate. I also understand that The Preuss School has a rigorous curriculum and requires a major commitment from all of its students.						
	tudent's ignature:		Date:			
	ARENT AGREEMENT					
I certify that all the information provided in this applic or revoke my child's admission or enrollment if any of understand that if admitted, my child is NOT guarant their academic progress and trust The Preuss School	f the information is found need transportation. If my	to be incomplete or inac child is accepted, I will	curate. I also support him/her in			
	ather/Guardian's ignature:		Date:			
	lother/Guardian's ignature:		Date:			
PAR	ENT SERVICE HOURS					
If my child is accepted to The Preuss School UCSD, I	agree to contribute 15 he	ours of service per schoo	l year.			
	ather/Guardian's ignature:		Date:			
·	lother/Guardian's		Date:			
Name: Signature:						
PARENT REQUEST FOR RELEASE OF STUDENT INFORMATION						
I grant permission for The Preuss School UCSD to release my child's grades 5-12 academic records to the Center for Research on educational Equity, Assessment, and Teaching Excellence (CREATE) at UCSD. I understand that CREATE may use the information for research and the attainment of The Preuss School's educational goals. I grant permission for CREATE to contact me to obtain additional records as needed.						
Student's	Current		Current			
Name:	School:		Grade:			
Parent/Guardian's Name:	Parent/Guardian's Signature:		Date:			

SECTION 3. STUDENT ESSAY RESPONSE

Responses must be written in the space provided with blue or black ink. Students who have an I.E.P., 504 Plan or special needs may utilize the accommodations and modifications that are regularly used in the classroom as outlined in the student's I.E.P or 504 Plan.

The Admissions Committee wants to get to know you. Write an essay that tells us about: 1. Your academic strengths and interests 2. Your talents and extracurricular activities 3. Why The Preuss School UCSD is the right school for you Use the space provided below to write your essay.

SECTION 4. STUDENT SHORT ANSWER QUESTIONS

Responses must be written in the space provided with blue or black ink. Students who have an I.E.P., 504 Plan or special needs may utilize the accommodations and modifications that are regularly used in the classroom as outlined in the student's I.E.P or 504 Plan.

1.	Preuss students attend a school that is sometimes very far from the community in which they live. Discuss the community activities in which you have participated within the last year (ex: Service organizations, recreation centers, community centers). What will you do to maintain a connection with your community?
2.	All students are unique. How do you learn best and what is your best subject?
3.	The Preuss School students have a busy schedule and are required to make a major commitment. They have a possible long bus ride and more than an hour of homework each night. Students are also expected to graduate from The Preuss School UCSD. Please explain in detail how you will adjust to this program.
4.	How did you hear about The Preuss School and why did you choose to apply?

SECTION 5. STUDENT WRITING SAMPLE

The Preuss School UCSD students are expected to exhibit their work publicly to show they understand what they have learned.

(Please ask your English teacher for help with this section)

- 1. Select a graded Writing Sample from within the past year.
 - a. The Writing Sample should be an essay, book report, reading journal, poem or other writing assignment.
 - b. The Writing Sample should be graded by your current English teacher.
- 2. It may not be larger than 8.5 X 11 or longer than 5 pages.
- 3. A copy of the sample must be submitted with the application.

SECTION 6. STUDENT RESPONSE TO WRITING SAMPLE

Responses must be written in the space provided with blue or black ink. Students who have an I.E.P., 504 Plan or special needs may utilize the accommodations and modifications that are regularly used in the classroom as outlined in the student's I.E.P or 504 Plan.

The Preuss School UCSD wants students to be able to understand *why* they are doing their work. Please use the Writing Sample you selected from **SECTION 5** to answer the following:

1. Give the title of the assignment and explain what you were asked to do for the assignment.

2.	What did you learn from this assignment?
3.	Why do you think you received the grade that you did?
4.	If you had more time to work on the assignment, what could you do to improve your work?

SECTION7. PARENT RESPONSE							
Please respond to the following questions in the space provided. Responses may be written in English, Spanish, Vietnamese or Tagalog. You may also have a translator complete this section for you.							
In what language will you be completing your responses? English Spanish Vietnamese Tagalog							
How did you hear about The Preuss School UCSD? Specifically, why do you want your child to attend The Preuss School UCSD?							
2. Describe how your child learns best.							
Tell us about your child's best talents and abilities							
4. Parents are an important part of a student's academic success. What will you do to contribute to the academic success of your student at The Preuss School UCSD?							

SECTION 8. PARENT INCOME

Please include the following with your application:

- 1. A COPY of page 1 and 2 of your 2012 Income Tax (i.e. pages 1 and 2 of Form 1040, 1040A, 1040EZ or 1040EZ-T)
 - Page 2 must be signed.
- 2. All 2012 W-2 forms.
 - If you are self-employed, you must submit a copy of your Schedule C or Schedule E.
- 3. **One** of the following acceptable verification documents:
 - Proof of income
 - Food Stamp/CalWORKs/Kin-GAP/FDPIR certification notice showing eligibility period
 - Copy of CalWORKs warrant
 - Letter from the Food Stamp, CalWORKs, Kin-GAP, or FDPIR office stating you now receive benefits; or
 - Authorization to participate (ATP) card with current date, clearly identifying your or your child's Food Stamp, CalWORKs, Kin-GAP, or FDPIR eligibility.
 - Benefit letter from the welfare agency stating the amount of the benefit
 - Earnings/Wages/Salary:
 - Current paycheck stub that shows how much and how often income is received
 - Letter from employer stating amount of gross wages paid and how often they are paid
 - Social Security/Pensions/Retirement
 - Social security benefit letter
 - Statement of benefits received
 - Pension award notice
 - Unemployment Compensation/Disability or Worker's Compensation
 - Copy of the unemployment/disability/worker's compensation award letter
 - Check stub
 - Child Support/Alimony
 - Court decree, agreement, or copies of checks received
 - Other Income
 - Schedule C Business Income/Loss (from 2012 Income Tax)
 - Schedule E Supplemental Income/Loss (from 2012 Income Tax)

INCOME ELEGIBILITY

Parents, please use the Federal Guidelines on the left to complete the income eligibility chart on the right.

Federal Guidelines					
Persons in family/household	Maximum household income				
1	\$21,256.50				
2	\$28,693.50				
3	\$36,130.50				
4	\$43,567.50				
5	\$51,004.50				
6	\$58,441.50				
7	\$65,878.50				
8	\$73,315.50				

Income Eligibility Chart						
Household Size:	Annual Income:					
Name:	Age: Relationship: P		Parent			
Name:	Age:	Relationship:				
Name:	Age:	Relationship:				
Name:	Age:	Relationship:				
Name:	Age:	Relationship:				
Name:	Age:	Relationship:				
Name:	Age:	Relationship:				
Name:	Age:	Relationship:				

For families/households with more than 8 persons, add \$4,020 for each additional person.

Income is defined as before any deductions such as income taxes, insurance premiums, charitable contributions, and bonds.

All families must meet income eligibility criteria as defined by Federal Poverty Guidelines. Families with an annual income that falls below 185% of the federal poverty level meet the income eligibility criteria for admissions.

SECTION 9. RECOMMENDATION FORMS

Three recommendation forms are required with your application; different people should fill out each recommendation. The forms are located on the following pages. Carefully remove them and distribute them to the appropriate people.

For students applying to the **6**th grade, you must submit the following letters of recommendation:

- 1. 5th Grade Teacher
- 2. 4th Grade Teacher (if unavailable, ask a different teacher to complete the recommendation)
- 3. Principal, Vice-Principal, or Counselor

5 th Grade	Phone
Teacher's Name:	Number:
4 th Grade	Phone
Teacher's Name:	Number:
Principal's/Vice-Principal's/	Phone
Counselor's Name:	Number:

For students applying to the **7th-9th** grade, you must submit the following letters of recommendation:

- 1. Current English Teacher
- 2. Current Math Teacher (if unavailable, ask a different teacher to complete the recommendation)
- 3. Current Principal, Vice-Principal, or Counselor

English Teacher's Name:	Phone Number:
Math Teacher's Name:	Phone Number:
Principal's/Vice-Principal's/ Counselor's Name:	Phone Number:

Note: Parents, if you are unable to submit the three recommendations, please describe what you have done to try to obtain them. Attach your description to the application. For your application to be **complete** you must submit either the three recommendations or your explanation.

THE PREUSS SCHOOL UCSD ADMISSIONS APPLICATION FALL 2014	
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All applications must be postmarked or received by Friday, December 20th, 2013 at 4:00pm.

5TH GRADE OR CURRENT ENGLISH TEACHER RECOMMENDATION FORM To the applicant: Print your name and select the grade you are applying for in the space below. Tear out this form and give it to your 5th grade/Current teacher. Student's Student's Name: ID #: □ 7th ■ 8th □ 9th □ 6th Grade applying for: To the teacher: This student is applying for admission to The Preuss School UCSD. In order to best support students, we ask the professional educators who have worked with them to evaluate their strengths and weaknesses, both as students and as people. Your candid assessment of this student's potential for success at The Preuss School UCSD is extremely valuable. This recommendation may be returned to the student in a sealed envelope or it may be mailed directly to the: Office of Admissions, The Preuss School UCSD, 9500 Gilman Drive #0536, La Jolla, CA 92093-0536. Note: If you are a San Diego Unified School District employee, you may send the recommendation form via District Mail. Documents must be date stamped by your school clerk before mailing. Teacher's Grade Name: Taught: Teacher's Today's Signature: Date: School School School Phone #: Fax #: Name: Do you recommend the student to The Preuss School UCSD? ☐ Yes, with enthusiasm ☐ Yes, without reservations ☐ Yes, with reservations ☐ No Strenath in Language Arts/Math: Motivation: Classroom Conduct: Leadership Potential: Social Interaction with Peers: Social Interaction with Adults: All recommendations will remain confidential. If you have any questions, please contact The Preuss Admissions Office at 858-658-7215

5 TH GRADE OR CURRENT ENGLISH TEACHER RECOMMENDATION FORM
Please provide us with any additional information or major disciplinary concerns you think will help us get to know the student. Include your appraisal of the student's resiliency in adapting to change considering the extended school year and day and the rigorous academic expectations:
All recommendations will remain confidential.
If you have any questions, please contact The Preuss Admissions Office at 858-658-7215

4 TH GRADE OR CURR	ENT MATH TE	ACHER RECOMM	IENDATION FORM	
To the applicant: Print your name an form and give it to your 4th Grade/Math		e you are applying for	in the space below. Tear out this	
Student's Name:		Student's ID #:		
Grade applying for:	□ 7 th	□ 8 th	□ 9 th	
To the teacher:	·			
This student is applying for admission to The Preuss School UCSD. In order to best support students, we ask the professional educators who have worked with them to evaluate their strengths and weaknesses, both as students and as people. Your candid assessment of this student's potential for success at The Preuss School UCSD is extremely valuable.				
This recommendation may be returned	to the student in a	a Sealed envelope of it	. may be mailed directly to the:	
Office of Admissions, The Preuss S	<u> </u>		<u> </u>	
Note: If you are a San Diego Unified Sc District Mail. Documents must be date s				
Teacher's	scamped by your s	criodi cicric berore mai	Grade	
Name:			Taught:	
Teacher's Signature:			Today's Date:	
School	School		School	
Name:	Phone #:	000	Fax #:	
Do you recommend the student to The				
•	Yes, without rese	rvations 🚨 Yes,	with reservations No	
Strength in Language Arts/Math:				
Motivation:				
Classroom				
Conduct:				
Leadership Potential:				
Social Interaction with Peers:				
Social Interaction with Adults:				
All recommendations will remain confidential. If you have any questions, please contact The Preuss Admissions Office at 858-658-7215				

4 TH GRADE OR CURRENT MATH TEACHER RECOMMENDATION FORM
Please provide us with any additional information or major disciplinary concerns you think will help us get to know the student. Include your appraisal of the student's resiliency in adapting to change considering the extended school year and day and the rigorous academic expectations:
All recommendations will remain confidential.
If you have any questions, please contact The Preuss Admissions Office at 858-658-7215

PRINCIPAL, VICE-PRINC	CIPAL, OR CO	UNSELOR RECO	MMENDATION FORM	
To the applicant: Print your name and form and give it to your principal, vice-p			in the space below. Tear out this	
Student's Name:		Student's ID #:		
Grade applying for:	□ 7 th	<u> </u>	th 🗀 9 th	
To the principal, vice-principal or co	ounselor:			
This student is applying for admission to The Preuss School UCSD. In order to best support students, we ask the professional educators who have worked with them to evaluate their strengths and weaknesses, both as students and as people. Your candid assessment of this student's potential for success at The Preuss School UCSD is extremely valuable.				
This recommendation may be returned	to the student in a	i sealed envelope of it	. may be mailed directly to the.	
Office of Admissions, The Preuss S	•		•	
Note: If you are a San Diego Unified Scl District Mail. Documents must be date s				
Teacher's Name:	, ,		Grade Taught:	
Teacher's Signature:			Today's Date:	
School Name:	School Phone #:		School Fax #:	
Do you recommend the student to The	Preuss School UCS	SD?		
☐ Yes, with enthusiasm ☐	Yes, without reser	vations • Yes	, with reservations No	
Behavior and Motivation:				
Special Recognition:				
Classroom Conduct:				
Leadership Potential:				
Social Interaction with Peers:				
Social Interaction with Adults:				
All reco If you have any questions, pl		rill remain confiden e Preuss Admission		

PRINCIPAL, VICE-PRINCIPAL, OR COUNSELOR RECOMMENDATION FORM
Please provide us with any additional information or major disciplinary concerns you think will help us get to know the student. Include your appraisal of the student's resiliency in adapting to change considering the extended school year and day and the rigorous academic expectations:
school year and day and the rigorous academic expectations.
All recommendations will remain confidential.
If you have any questions, please contact The Preuss Admissions Office at 858-658-7215

SECTION 10. ACADEMIC RECORD REPORT

Parents, print your student's name and birthdate below. Sign the agreement and give this form to your school's clerk or registrar.

I hereby authorize the release of my child's records (such as, but not limited to, those listed below) to The Preuss School UCSD Office of Admissions.

Student's	Student's	Student's
Last Name:	First Name:	Birthdate:
Parent/Guardian	Parent/Guardian	Today's
Name:	Signature:	Date:

To the School Clerk or Registrar:

This student is applying for admission to The Preuss School UCSD. In order to best support the student, we ask that you provide the following records. These records will also aid the Center for Research on Educational Equity, Assessment, and Teaching Excellence (CREATE) at UCSD, which may use the information for research and the attainment of The Preuss School's educational goals.

The records may be returned to parent or may be mailed directly to the:

Office of Admissions, The Preuss School UCSD, 9500 Gilman Drive #0536, La Jolla, CA 92093-0536.

If you are a San Diego Unified School District employee, you may send the recommendation form via District Mail.

- Copy of the current report card:
 - □ Fall 2013-First semester grades
 - You may submit progress reports, but please send final report card when it is available.
- Copy of two previous report cards:
 - **2012-2013**
 - **2011-2012**
- Copy of two STAR/CST test results:
 - □ Spring 2013
 - Spring 2012
 - If student did not take the STAR test, you may submit other standardized test results.

Student ID #:		Grade student first enrolled in the scl	
Clerk/Registrar Name:		Clerk/Registrar Signature:	
School Name:	School Phone #:		School Fax #:
All records will remain confidential. If you have any questions, please contact The Preuss Admissions Office at 858-658-7215			

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All applications must be postmarked or received by Friday, December 20th, 2013 at 4:00pm.

APPLICATION CHECKLIST

Please make sure that all of the following information has been completed and/or attached before submitting your application. We strongly recommend that you make a copy of your application before you submit it.

To be submitted by parents:

- **Section 1**: Applicant Information
- Section 2: Signatures
- **Section 3**: Student Essay Response
- **Section 4:** Student Short Answer Questions
- **Section 5:** Student Writing Sample
- **Section 6:** Student Response to Writing Sample
- **Section 7:** Parent Response
- Section 8: Family Income (Contact the Admissions Office if you have any questions regarding income)
 - □ Copy of pages 1 and 2 of 2012 Income Taxes
 - □ Copy of all 2012 W-2 Forms or Schedule C/Schedule E
 - Copy of **one** acceptable income verification document

To be submitted by parents OR by student's current school:

- **Section 9:** Recommendations (or parent explanation):
 - Applying to the 6th grade:
 - □ 5th grade teacher recommendation
 - □ 4th grade teacher recommendation
 - □ Principal/Vice-principal/Counselor recommendation
- **Section 10:** Academic Record Report:
 - Current Fall 2013 Report Card
 - 2012-2013 Report Card

- Applying to the 7th-9th grade:
 - □ English teacher recommendation
 - Math teacher recommendation
 - □ Principal/Vice-principal/Counselor recommendation
- Standardized Test Results (2012 & 2013)

Mail to:

The Preuss School UCSD Office of Admission 9500 Gilman Dr. #0536 La Jolla, CA. 92093

All applications must be postmarked or received by Friday, December 20th 2013. Or submit it in person to:

2011-2012 Report Card

The Preuss School UCSD 3670 Voiat Dr.

La Jolla, CA. 92037

Directions to The Preuss School UCSD:

FROM THE 5:

Exit on Genesee Ave.

Drive east on Genesee Ave.

Turn right on Campus Point Dr.

Turn right on Voigt Drive.

The Preuss School UCSD is on the right.

FROM THE 805:

Exit on La Jolla Village Drive. Drive west on La Jolla Village Drive.

Turn right on Genesee Ave.

Turn left on Campus Point Drive.

Turn right on Voigt Drive.

The Preuss School UCSD is on the right.

