THE PREUSS SCHOOL UCSD
Volunteer Application
2015-2016

Thank you for your interest in volunteering with us. The information below will be used to assist in placing you in an assignment best suited to your background and interests. If you have any questions please call the Volunteer Coordinator at (858) 658-7473.

NAME: ___________________________ Today’s Date: ____________
first middle last
Home: ( ) _______________ Cell: ( ) _______________ Work: ( ) _______________
E-mail: ___________________________ Date of Birth: _______________ Male: ___ Female: ___

Address: ____________________________
street city zip

Circle if appropriate: Undergrad student Graduate student College graduate

Current year or grad year: ___________ Major/degree: ___________________________ College: ___________________________

Are you or have you been enrolled in an EDS class? ___ Which one(s): ___________________________

Daily Availability: (Please note only times you are available to volunteer.)

Monday Tuesday Wednesday Thursday Friday

About how many day/class periods would you like to volunteer per week? ___________

Grade level or areas of interest (check all that apply): 6th □ 7th □ 8th □ 9th □ 10th □ 11th □ 12th □

[ ] Pre-Algebra [ ] English [ ] Science [ ] Japanese [ ] Engineering [ ] PE
[ ] Algebra [ ] AP Literature/Lang [ ] Physics [ ] Spanish I [ ] Art [ ] Music
[ ] Intermediate Algebra [ ] Social Studies [ ] Biology [ ] Spanish II [ ] AP Art History
[ ] Geometry [ ] AP European Hist. [ ] AP Biology [ ] Spanish III [ ] Research Project (writing)
[ ] Pre-Calculus [ ] AP U.S. History [ ] Chemistry [ ] AP Spanish Language/Literature
[ ] AP Calculus [ ] AP Government [ ] AP Chem. [ ] University Prep (advisory/tutoring)

Previous experience with 6-12 grade students:

__________________________________________

__________________________________________

__________________________________________

Rev. 08/09
Other related experiences either in a specific subject or with children in general: ________________________________

__________________________________________________________________________________________

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Any other comments to help place you in the proper role here at the Preuss School: ________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Current Employment: ____________________________________________________________

Employer’s name ______ address ______ phone ______

Previous volunteer experience: ____________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Personal References:

1. name ______ address ______ phone ______

2. name ______ address ______ phone ______

Notify in case of emergency: ____________________________________________________________

name ______ phone ______

Do you have any criminal charges pending against you? ___ Yes ___ No

Have you ever been convicted of a felony? ___ Yes ___ No

Have you ever been convicted of a sex or drug related offense? ___ Yes ___ No

Are you required to register as a sex offender under Penal Code 290.95? ___ Yes ___ No

If yes to any of the above, please describe: __________________________________________________

For security reasons, a criminal history check may be made. References will be checked. You may not volunteer if you have been convicted of a felony or are required to register as a sex offender under California Law. Also, volunteer assignments are subject to our school’s needs and may be terminated if service is unsatisfactory.

I give permission to have my personal and professional references researched, criminal history checked, and hold the Preuss School UCSD and any individuals providing the school with information harmless. By signing my name below, I declare under penalty of perjury, that all the information on this application is true and correct. I also declare that I have read and agree to follow the “Volunteer Code of Conduct.” (see next page)

Volunteer Signature ______ Date ______

**Please attach a copy of your last TB test results (no more than 2 years old). Turn in the completed application to the Volunteer Coordinator at the main office of The Preuss School UCSD.**

THANK YOU FOR INTEREST IN HELPING OUR YOUTH!
The Preuss School UCSD

Volunteer Code of Conduct
(This document defines the district’s expectations for all school volunteers.)

As a volunteer, I agree to abide by the following code of volunteer conduct:

1. Immediately upon arrival, I will sign in at the main office or the designated sign-in station.

2. I will wear or show volunteer identification whenever required by the school to do so.

3. I will use only adult bathroom facilities.

4. I agree to never be alone with individual students who are not under the supervision of teachers or school authorities.

5. I will not contact students outside of school hours without permission from the students’ parents.

6. I agree not to exchange telephone numbers, home addresses, e-mail addresses or any other home directory information with students for any purpose unless it is required as part of my role as a volunteer. I will exchange home directory information only with parental and administrative approval. If you would like to send a note to a class, please email the teacher so that s/he may share the email with the class. Please do not contact students directly. For example, contacting students through Myspace or other such sites is strictly prohibited.

7. I will maintain confidentiality outside of school and will share with teachers and/or school administrators any concerns that I may have related to student welfare and/or safety.

8. I agree to not transport students without the written permission of parents or guardians or without the expressed permission of the school or district and will abide by District Administrative Procedure #4586 when transporting students.

9. I will not disclose, use, or disseminate student photographs or personal information about students, self, or others.

10. I agree only to do what is in the best personal and educational interest of every child with whom I come into contact.

I agree to follow the Volunteer Code of Conduct and policies in the Volunteer handbook at all times or cease volunteering immediately.