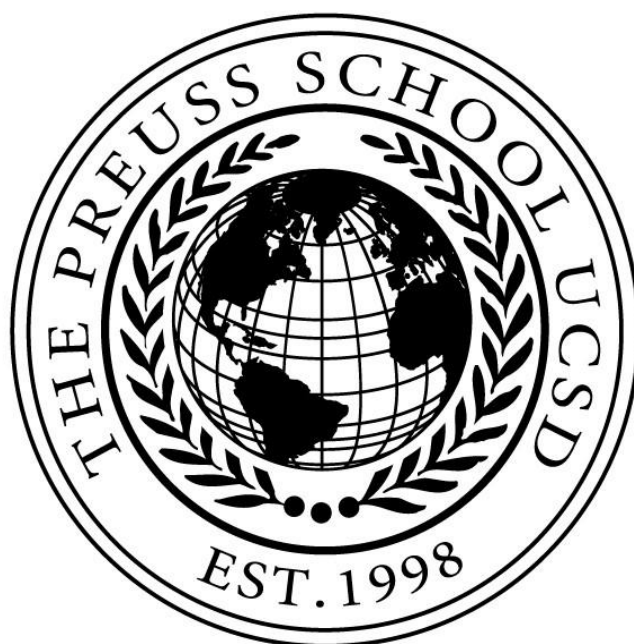


Mission Statement

The Preuss School UCSD is an intensive middle and high school chartered under the San Diego Unified School District and located on the University of California, San Diego campus in La Jolla. The mission of the Preuss School is to improve educational practices and provide an intensive college preparatory school for low-income student populations, which are historically underrepresented on the campuses of the University of California.



Application for Admission
Fall 2013

Admission to the Preuss School is on a nonsectarian basis, and does not discriminate against any pupil on the basis of ethnicity, special needs, national origin, gender, religion, sexual orientation or disability.

What is The Preuss School UCSD?

The Preuss School UCSD is an intensive college preparatory middle and high school located on the University of California, San Diego campus in La Jolla. The curriculum is rigorous, with classes starting at 8:55am and ending at 4:00pm. The school year is longer, from Mid-August through the end of June. Students are required to wear a uniform.

Is transportation available?

Bus transportation is currently provided from several areas within the San Diego Unified School District boundaries. However, school bus transportation is **not guaranteed**. School bus fare for the 2012-2013 school year is \$200 per student. If Preuss cannot provide transportation, the responsibility falls to the parents to make arrangements for student transportation to and from school. It is anticipated that the Trolley will come to Preuss in the future. If you have questions about transportation please call (858) 658-7412.

Who can apply?

The Preuss School UCSD will recruit and enroll students entering the **6th, 7th, 8th and 9th** grade from the greater San Diego area. Applicants must meet **all** three requirements in order to be eligible to attend the school, both at the time of application as well as at enrollment.

- All families must meet income eligibility criteria as defined by Federal guidelines. For more information please visit: <http://preuss.ucsd.edu/admissions> or see page 22 of the application.
- The parents or chief guardians are NOT graduates of a four year-college or university.
- Student applicants must demonstrate motivation and potential to attend an academically competitive university or college.

How should I complete the application?

Please print **ONLY** in black or dark blue ink and write in the space provided (DO NOT use pencil or write in cursive handwriting). Typed answers or answers written on separate sheets of paper will NOT be accepted. Parent(s), guardian(s), the applicant, and recommending teachers have sections to complete. Students with an I.E.P., 504 or special needs may utilize accommodations and modifications to complete sections in accordance with their individualized education programs.

What is the Admission Process?

Students who meet all three requirements and wish to attend The Preuss School UCSD must complete the provided application in its entirety. We may request a student interview. Since there will be more applicants than space available at The Preuss School UCSD, a lottery of qualified applicants will be held to select the students for the number of available spaces. Those who are placed in the lottery but are not selected will be placed on a waiting list. Students on the waiting list will be considered if a space becomes available. Please note, applying to The Preuss School does not guarantee admission.

What if the applicant has a brother/sister attending The Preuss School UCSD?

Candidates for admission are considered individually, with no preference extended to brothers/sisters of current students. Parents applying for an additional child must be up to date with their required service hours for their current Preuss child in order for this application to be processed. Parents are required to complete 15 hours of service to the school for one child and an additional 10 hours per additional child each school year.

By February 8, 2013: parents with one current Preuss student need to complete at least 7.5 hours; parents with two current Preuss students need to complete at least 12.5 hours and parents with three current Preuss students need to complete at least 17.5 hours.

If a student is accepted, parents must complete the total annual requirement by the end of the 2012-2013 school year. If a parent does not complete the total annual requirement, admission will be denied. For questions regarding volunteer hours, please call (858) 658-7473.

Does The Preuss School UCSD provide special education services?

Eligible students enrolled in The Preuss School UCSD shall receive special education services in accordance with their individualized education programs (I.E.P.). Contact the Admissions office for additional support or questions regarding special education.

When can I visit the school?

The Preuss School UCSD will be having an Open House on November 3, 2012 from 11:30am to 1:30pm. This is a great opportunity to see the campus and meet some of our teachers.

When will the lottery take place?

The lottery will take place at the end of March 2013, on the school campus. The date and time will be posted on the school website. Once the lottery has taken place, all provisionally selected applicants will be asked to re-submit verification of their income in order to comply with the income criteria. Please have your 2012 income tax return available by this time. Admitted students will be notified beginning in April 2013 after income verification has been reviewed.

What if the parents do not speak English?

If the parents speak a language other than English, they may use a translator to complete the application. The ideas should be those of the parents.

How do I turn in the application?

Place the application and additional documents in a large manila envelope. You can mail the application or drop it off at the front desk at the Preuss School. All documents sent via school district mail, must be date stamped by your school clerk. Applications **will not** be accepted by fax.

When are applications due?

Applications for Fall 2013 must be postmarked or received by Friday, December 21, 2012. (Note: Applications will not be accepted after 4:00pm on December 21st, **no exceptions**)

What happens after I submit the application?

All applicants will receive a postcard confirming the receipt of their application. It is your responsibility to notify us if your address or phone number has changed. For any additional questions regarding the application, please call the Admissions Office at (858) 658-7215. *Las instrucciones para esta solicitud están disponibles en español.*



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be postmarked or received by Friday December 21, 2012.

SECTION 1. APPLICANT INFORMATION

To be completed by parent. (Please print in black or blue ink)

Please check the grade the applicant is applying to enter in Fall 2013:

6th

7th

8th

9th

Applicant Name (First, Middle, Last):

Sex (F/M):

Student ID#:

Mailing Address:

Apt. #

City, State, Zip Code:

Home Telephone:

Date of Birth (MM/DD/YY):

Place of Birth (City, State, Country):

Current School:

Current School District:

SECTION 2. PARENT INFORMATION

To be completed by parent. (Please print in black or blue ink)

A. BROTHER/SISTER(S) ATTENDING THE PREUSS SCHOOL UCSD

NO YES (if yes please list current Preuss siblings below)

Name of brother/sister _____ current grade _____

Name of brother/sister _____ current grade _____

Note: Candidates for admission are considered individually, with no preference extended to brother/sister(s) of current Preuss students.

B. PARENT VOLUNTEER HOURS (2011-2012)

(Please write the number of volunteer hours you completed for last school year)

Note: This is ONLY for parents with children attending Preuss. Parents must be up to date with their volunteer hours in order for any additional children to be considered for admission. This means that parents have completed all required hours for last year and parents with one current Preuss student must have a minimum of 7.5 hours completed by February 3, 2012.

C. PARENT(S)/GUARDIAN(S) HIGHEST LEVEL OF EDUCATION

Father/Guardian

- Elementary/Middle School
 Some High School
 High School Graduate
 2 yr College Graduate AA/AS

Name of College _____ Years attended (YYYY-YYYY) _____ Country _____
 Some College/University

Name of College _____ Years attended (YYYY-YYYY) _____ Country _____
 4 yr College/University Graduate BA/BS Masters PhD

Name of College _____ Years attended (YYYY-YYYY) _____ Country _____

Mother/Guardian

- Elementary/Middle School
 Some High School
 High School Graduate
 2 yr College Graduate AA/AS

Name of College _____ Years attended (YYYY-YYYY) _____ Country _____
 Some College/University

Name of College _____ Years attended (YYYY-YYYY) _____ Country _____
 4 yr College/University Graduate BA/BS Masters PhD

Name of College _____ Years attended (YYYY-YYYY) _____ Country _____

D. PARENT(S)/GUARDIAN(S) CONTACT INFORMATION

Applicant currently lives with: Both Parents Mother Father Guardian(s) Other (specify):

Check if applicable: Parents divorced/separated Mother deceased Father deceased

Father/Guardian Name: _____ DOB (MM/DD/YY): _____ Cell Phone: _____ Daytime Work Phone#: _____

Father/Guardian Address (if different than applicant): _____ Email: (if applicable)

Mother/Guardian Name: _____ DOB (MM/DD/YY): _____ Cell Phone: _____ Daytime Work Phone#: _____

Mother/Guardian Address (if different than applicant): _____ Email: (if applicable)



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be postmarked or received by Friday December 21, 2012.

SECTION 3. SIGNATURES

To be completed by parent and student. (Please use black or blue ink)

I certify that all the information provided in this application is accurate. I understand that The Preuss School UCSD can deny or revoke my admission or enrollment if any information is found to be incomplete or inaccurate.

STUDENT NAME

STUDENT SIGNATURE

DATE

I certify that all the information provided in this application is accurate. I understand that The Preuss School UCSD can deny or revoke my child's admission or enrollment if any of the information is found to be incomplete or inaccurate. I also understand that if admitted, my child is **NOT** guaranteed transportation. If my child is accepted, I will support him/her in their academic progress and trust the Preuss School Administration to make the best decisions for his/her education.

PARENT/GUARDIAN NAME

PARENT/GUARDIAN SIGNATURE

DATE

PARENT/GUARDIAN NAME

PARENT/GUARDIAN SIGNATURE

DATE

PARENT REQUEST FOR RELEASE OF STUDENT INFORMATION

To be completed by parent and student. (Please print in black or blue ink)

I grant permission for The Preuss School UCSD to release my child's grades 5-12 academic records to the Center for Research on educational Equity, Assessment, and Teaching Excellence (CREATE) at UCSD. I understand that The Preuss School UCSD may use the information to determine eligibility for admission to the school and that CREATE may use the information for research and the attainment of its educational goals. I grant permission for CREATE to contact me to obtain additional records as needed.

Child's Name: _____

Current School: _____

Current Grade: _____

Signature of Parent or Guardian: _____

Date: _____

SERVICE HOURS:

To be completed by parent.

If my child is accepted to the Preuss School UCSD, I agree to contribute 15 hours of service per school year.

PARENT/GUARDIAN NAME

PARENT/GUARDIAN SIGNATURE

DATE

PARENT/GUARDIAN NAME

PARENT/GUARDIAN SIGNATURE

DATE



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be postmarked or received by Friday December 21, 2012.

SECTION 4. STUDENT ESSAY RESPONSE:

To be completed by the STUDENT. (Please print in black or blue ink) Response must ONLY be written in the space provided. Students who have an I.E.P., 504 Plan or special needs may utilize the accommodations and modifications that are regularly used in the classroom as outlined in the student's I.E.P or 504 Plan. Please contact the Admissions Office for additional support or questions regarding special education.

The Admissions Committee wants to get to know you. Write an essay that tells us about your 1. Academic strengths and interests 2. Talents and extracurricular activities and 3. Explain why The Preuss School UCSD is the right school for you. **Use only the space provided** below to write your essay.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be postmarked or received by Friday December 21, 2012.

SECTION 5. STUDENT SHORT ANSWER QUESTIONS:

To be completed by the STUDENT. (Please print in black or blue ink) Response must ONLY be written in the space provided. Students who have an I.E.P., 504 Plan or special needs may utilize the accommodations and modifications that are regularly used in the classroom as outlined in the student's I.E.P or 504 Plan. Please contact the Admissions Office for additional support or questions regarding special education.

1. The Preuss School UCSD expects its students to do outside reading. Write the title of the last book you read, describe it and tell us what you learned from it.

2. Preuss students attend a school that is sometimes very far from the community in which they live. What will you do to continue to maintain a connection with your community? Discuss the community activities in which you have participated within the last year.

3. Preuss School students are each unique. How would you describe yourself as a student? For example, how do you learn best and what is your best subject. Explain your answers.

4. Preuss School students have a rigorous schedule and are required to make a major commitment. They have a possible long bus ride and more than an hour of homework each night. Students are also expected to graduate from The Preuss School UCSD. How will you adjust to this program? Give a specific example of how you have adjusted to a challenging situation in the past.

5. How did you hear about the Preuss School and why did you choose to apply?



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be postmarked or received by Friday December 21, 2012.

SECTION 6. WRITING SAMPLE OF GRADED STUDENT WORK:

To be completed by the STUDENT.

The Preuss School UCSD students are expected to exhibit their work publicly to show they understand what they have learned.

TO THE APPLICANT:

** Please ask your English teacher for help with this section. Students who have an I.E.P., 504 Plan or special needs may utilize the accommodations and modifications that are regularly used in the classroom as outlined in the student's I.E.P or 504 Plan.

It is crucial that you follow these instructions in order to prevent a delay in your application process:

1. Select one piece of graded work from within the past year (this means current school year or last school year). This graded work will be called your Writing Sample.
2. The Writing Sample must ONLY be a graded essay, report or writing assignment. (DO NOT submit a spelling test, vocabulary test, math test, or science test).
3. The Writing Sample may NOT be larger than 8.5 X 11 (Note: Any documents larger than 8.5X11 will NOT be accepted).
4. The Writing Sample must be graded (Note: Documents without a grade will NOT be accepted).
5. Please make a copy of your Writing Sample and submit the copy with the rest of your application. (Note: All documents submitted will NOT be returned).
6. You will use the writing sample to answer the questions in SECTION 7.

You must submit the copy of the writing sample with your application.

Applications submitted without the Writing Sample will be considered incomplete and will affect the admissions process for the applicant.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be postmarked or received by Friday December 21, 2012.

SECTION 7. STUDENT RESPONSE TO WRITING SAMPLE:

To be completed by the STUDENT. (Please print in black or blue ink) Response must ONLY be written in the space provided. Students who have an I.E.P., 504 Plan or special needs may utilize the accommodations and modifications that are regularly used in the classroom as outlined in the student's I.E.P or 504 Plan. Please contact the Admissions Office for additional support or questions regarding special education.

The Preuss School UCSD wants students to be able to understand *why* they are doing their work. Please use the Writing Sample (graded work) you selected for **SECTION 6**, to respond to the following prompts.

1. Give the title of the assignment and explain what you were asked to do for the assignment.

2. What did you learn from this particular assignment?

3. Why do you think you received the grade that you did?

4. What could you do to improve the grade, if you could do the assignment again?



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be received by Friday December 21, 2012.

SECTION 8. PARENT RESPONSE:

To be completed by the PARENT. (Please print in black or blue ink)

Please respond to the following questions in the space provided. If English is not your first language you may have a translator complete this section for you.

1. Specifically, why do you want your child to attend The Preuss School UCSD?

2. Describe how your child learns best?

3. Tell us about your child's best talents and abilities.

4. Parents are an important part of a student's academic success. What will you do to contribute to the academic success of your student at The Preuss School UCSD?

5. Families must contribute 15 hours of service per year for each child. Describe what type of service you will contribute to this school. Please be specific.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be postmarked or received by Friday December 21, 2012.

SECTION 9. RECOMMENDATION FORMS:

To be completed by the **STUDENT, PARENT, TEACHERS/ADMINISTRATORS.** (Please print in black or blue ink)

Three Recommendation Forms are required with your application. Each form is to be completed by the appropriate person to evaluate the applicant's potential for success, as well as to offer personal comments about the applicant. Three different people should fill out the three recommendation forms. The three forms are located on the following three pages. Please carefully remove them and distribute them to the appropriate person.

For students applying for the **6th & 7th** grade you must submit the following letters of recommendations:

- A. Current English Teacher
- B. Last year's teacher (if unavailable please have a different teacher complete)
- C. Current Principal, Vice-Principal or Counselor

For students applying for the **8th & 9th** grade you must submit the following letters of recommendations:

- A. Current English Teacher
- B. Current Math Teacher
- C. Current Principal, Vice-Principal or Counselor

Please **print** the names and phone numbers of each recommender in the space provided:

1.	_____	_____	_____
	Current/English Teacher	Daytime Phone Number	Fax Number
2.	_____	_____	_____
	Previous/Math Teacher	Daytime Phone Number	Fax Number
3.	_____	_____	_____
	Current Principal, Vice-Principal or Counselor	Daytime Phone Number	Fax Number

PARENTS: please ask the recommenders to make copies of their forms prior to mailing them. Your Teacher/Administrator may either return this form to you in a sealed envelope to be submitted with your application or, if preferred, they may mail the completed recommendation directly to us. If the recommenders choose to mail the recommendation directly to the school, it must be postmarked no later than December 21, 2012.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be received by Friday December 21, 2012.

CURRENT ENGLISH TEACHER RECOMMENDATION

TO THE APPLICANT:

Print your name and select the grade you are applying for in the space below and give this form to your English Teacher. Your teacher may either return this form to you in a sealed envelope to be submitted with your application or, if preferred, mail the completed recommendation form directly to us.

All application materials must be received by Friday December 21, 2012.

Applicant's Name: _____ Student ID#: _____

Grade Applying For: 6th 7th 8th 9th

TO THE TEACHER:

This student is applying for admission to The Preuss School UCSD. In order to consider the students carefully, we ask the professional educators who have worked with them to evaluate their strengths and weaknesses, both as students and as people.

Your candid assessment of this student's potential for success at The Preuss School UCSD is extremely valuable to the admissions process.

This recommendation may be returned to the student in a sealed envelope or it may be mailed directly to the

Office of Admissions, The Preuss School UCSD, 9500 Gilman Drive #0536, La Jolla, CA 92093-0536.

Please make a copy of this document for your own records.

All application materials must be postmarked or received by Friday December 21, 2012.

Feel free to contact the Admissions Office with any questions at (858) 658-7215. Thank you for your assistance.

Teacher's Name (please print): _____ Grade taught: _____

Signature: _____ Date: _____

School Name: _____

School Address: _____

School phone#: (____) _____

School fax #: (____) _____

How long have you known the applicant? _____

Note: If you are a San Diego Unified School District employee, you may send the recommendation form via District Mail. Documents must be date stamped by your school clerk before sending. Letters received without the date stamp will NOT be accepted.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be received by Friday December 21, 2012.

CURRENT ENGLISH TEACHER RECOMMENDATION

Applicant's Name: _____

Grade Applying For: 6th 7th 8th 9th

Teacher's Name (please print ONLY in Black or Blue ink): _____

How would you describe the student's potential in each of the areas below?

Strengths in Language Arts:

Study Habits:

Motivation:

Classroom Conduct:

Leadership Potential:

Social Interaction with Peers:

Social Interaction with Adults:

Attendance:

Please provide us with any additional information or major disciplinary concerns you think will help us get to know the student. Include your appraisal of the student's resiliency in adapting to change considering the extended school year and day and the rigorous academic expectations. Give specific examples.

Signature of Current/English teacher: _____ Date: _____

If you have any questions, please call The Preuss School Admissions Office at (858) 658-7215.

Please make a copy of this document for your own records.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be received by Friday December 21, 2012.

CURRENT MATH/OTHER TEACHER RECOMMENDATION

TO THE APPLICANT:

Print your name and grade you are applying for in the space below and give this form to your Math/Other Teacher. Your teacher may either return this form to you in a sealed envelope to be submitted with your application or, if preferred, mail the completed recommendation directly to us.

All application materials must be received by Friday December 21, 2012.

Applicant's Name: _____ Student ID#: _____

Grade Applying For: 6th 7th 8th 9th

TO THE TEACHER:

This student is applying for admission to The Preuss School UCSD. In order to consider the students carefully, we ask the professional educators who have worked with them to evaluate their strengths and weaknesses, both as students and as people. Your candid assessment of this student's potential for success at The Preuss School UCSD is extremely valuable to the admissions process.

This recommendation may be returned to the student in a sealed envelope or it may be mailed directly to the

Office of Admissions, The Preuss School UCSD, 9500 Gilman Drive #0536, La Jolla, CA 92093-0536.

Please make a copy of this document for your own records.

All application materials must be postmarked or received by Friday December 21, 2012.

Feel free to contact the Admissions Office with any questions at (858) 658-7215. Thank you for your assistance.

Teacher's Name (please print): _____ Grade Taught: _____

Signature: _____ Date: _____

School Name: _____

School Address: _____

School phone#: (____) _____ School fax #: (____) _____

How long have you known the applicant? _____

Note: If you are a San Diego Unified School District employee, you may send the recommendation form via District Mail. Documents must be date stamped by your school clerk before sending. Letters received without the date stamp will NOT be accepted.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be received by Friday December 21, 2012.

CURRENT MATH/OTHER TEACHER RECOMMENDATION

Applicant's Name: _____

Grade Applying For: 6th 7th 8th 9th

Teacher's Name (please ONLY print in black or blue ink): _____

How would you describe the student's potential in each of the areas below?

Strengths in Language Arts:

Strengths in Mathematics:

Study Habits:

Motivation:

Classroom Conduct:

Leadership Potential:

Social Interaction with Peers:

Social Interaction with Adults:

Attendance:

Please provide us with any additional information or major disciplinary concerns you think will help us get to know the student. Include your appraisal of the student's resiliency in adapting to change considering the extended school year and day and the rigorous academic expectations. Give specific examples.

Signature of Math/Other Teacher: _____ Date: _____

If you have any questions, please call The Preuss School Admissions Office at (858) 658-7215.

Please make a copy of this document for your own records.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be received by Friday December 21, 2012.

CURRENT PRINCIPAL/VICE PRINCIPAL/COUNSELOR RECOMMENDATION

TO THE APPLICANT:

Print your name and grade you are applying for in the space below and give this form to your Principal, Vice Principal or Counselor. Your Principal, Vice Principal or Counselor may either return this form to you in a sealed envelope to be submitted with your application or, if preferred, mail the completed recommendation directly to us.

All application materials must be postmarked or received by Friday December 21, 2012.

Applicant's Name: _____ Student ID#: _____

Grade Applying For: 6th 7th 8th 9th

TO THE PRINCIPAL/VICE PRINCIPAL/COUNSELOR:

This student is applying for admission to The Preuss School UCSD. In order to consider the students carefully, we ask the professional educators who have worked with them to evaluate their strengths and weaknesses, both as students and as people.

Your candid assessment of this student's potential for success at The Preuss School UCSD is extremely valuable to the admissions process.

This recommendation may be returned to the student in a sealed envelope or it may be mailed directly to the

Office of Admissions, The Preuss School UCSD, 9500 Gilman Drive #0536, La Jolla, CA 92093-0536.

Please make a copy of this document for your own records.

All application materials must be postmarked or received by Friday December 21, 2012.

Feel free to contact the Admissions Office with any questions at (858)658-7215. Thank you for your assistance.

Principal/Vice Principal/Counselor's Name (please print): _____

Signature: _____ Date: _____

School Name: _____

School Address: _____

School phone#: () _____

School fax #: () _____

How long have you known the applicant? _____

Note: If you are a San Diego Unified School District employee, you may send the recommendation form via District Mail. Documents must be date stamped by your school clerk before sending. Letters received without the date stamp will NOT be accepted.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be received by Friday December 21, 2012.

Applicant's Name: _____

Grade Applying For: 6th 7th 8th 9th

Principal/Vice Principal/Counselor's Name (please print ONLY in black or blue ink): _____

How would you describe the student's potential in each of the areas below?

Behavior and Motivation:

Special Recognition:

Leadership Potential:

Social Interaction with Peers:

Social Interaction with Adults:

Attendance:

Please provide us with any additional information or major disciplinary concerns you think will help us get to know the student. Include your appraisal of the student's resiliency in adapting to change considering the extended school day, extended school year and the rigorous academic expectations. Give specific examples.

Signature of Principal/Vice Principal/Counselor: _____ Date: _____

If you have any questions, please call The Preuss School Admissions Office at (858) 658-7215.

Please make a copy of this document for your own records.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be received by Friday December 21, 2012.

SECTION 10. ACADEMIC RECORD REPORT

To be completed by PARENT. (Please print in black or blue ink)

Please complete the top of this form, carefully remove it from the packet, and then take it to your school to gather copies of the requested records.

Applicant's Legal Name: _____ Birth Date: _____

School Name: _____ School Phone: _____

I hereby authorize the release of my child's records (such as, but not limited to, those listed below) to The Preuss School UCSD Office of Admissions.

Parent/Guardian Signature

Date

SCHOOL CLERK OR REGISTRAR:

All application materials must be postmarked or received by Friday December 21, 2012.

Please include copies of the following student records:

- COPY** of Current Report Card (you may submit Progress Report Cards, please send final report card when it is available)
- COPY** of the Report Cards for ONLY the last 2 years (DO NOT SUBMIT PROGRESS REPORT CARDS)
- COPY** of STAR/CST test results (Include ONLY Spring 2011 & Spring 2012)
(Note: if student does not take the STAR test, you may submit other Standardized Test results)

Student ID # _____

Student has been enrolled in this school since the _____ grade.

Attach this form to the student's academic record report and give it back to parents. The student's academic record report must be included with the application. PLEASE DO NOT send these documents separately (this will only delay the application process).

Please include a legend for report cards that are not in A, B, C, D, F format.

Health/Immunization records are not required until the student has been enrolled.

YOU MUST SUBMIT COPIES, NOT ORIGINALS. These records will become part of our admissions file for use only by appropriate officials of our school.

School Clerk or Registrar: _____ Phone: _____
Print Name

Signature

If you have any questions, please call the Preuss School Admissions Office at (858) 658-7215.



The Preuss School UCSD

Application for Admission in Fall 2013

All application materials must be postmarked or received by Friday December 21, 2011.

SECTION 11. OFFICIAL SIGNED COPY OF 2011 INCOME TAX RETURN

To be completed by PARENT.

You **MUST** include a signed copy of your 2011 Income Tax Return and submit it with the application.

INSTRUCTIONS:

1. Please include a signed COPY of your 2011 Income Tax Return and all W2 forms.
2. In order to comply with the Verification request, please provide documents that show your household's current income. See below:

ACCEPTABLE VERIFICATION DOCUMENTATION:

HOUSEHOLDS receiving Food Stamps, California Work Opportunity and Responsibility to Kids (CalWORKs), Kinship Guardianship Assistance Payments (Kin-GAP), and the Food Distribution Program on Indian Reservation (FDPIR) benefits:

Provide documents that show your household's current participation in this program. Acceptable documents include:

- ✓ Food Stamp/CalWORKs/Kin-GAP/FDPIR certification notice showing eligibility period;
- ✓ Copy of CalWORKs warrant;
- ✓ Letter from the Food Stamp, CalWORKs, Kin-GAP, or FDPIR office stating you now receive benefits; or
- ✓ Authorization to participate (ATP) card with current date, clearly identifying your or your child's Food Stamp, CalWORKs, Kin-GAP, or FDPIR eligibility.

Other Welfare Payments

- ✓ Benefit letter from the welfare agency stating the amount of the benefit

ALL OTHER HOUSEHOLDS

Earnings/Wages/Salary

- ✓ Current paycheck stub that shows how much and how often income is received
- ✓ Letter from employer stating amount of gross wages paid and how often they are paid

Social Security/Pensions/Retirement

- ✓ Social security benefit letter
- ✓ Statement of benefits received
- ✓ Pension award notice

Unemployment Compensation/Disability or Worker's Compensation

- ✓ Copy of the unemployment/disability/worker's compensation award letter
- ✓ Check stub

Child Support/Alimony

- ✓ Court decree, agreement, or copies of checks received

Other Income

If you have other types of income (such as rental income or business income), acceptable documents include:

- ✓ Schedule **C** Business Income/Loss (from 2010 Income Tax)
- ✓ Schedule **E** Supplemental Income/Loss (from 2010 Income Tax)

The Preuss School UCSD may deny or revoke my child's admission or enrollment if any of the information is found to be inaccurate.

Please see the next page for the income eligibility guidelines.

All families must meet income eligibility criteria as defined by Federal Poverty Guidelines. Families with an annual income that falls below 185% of the federal poverty level meet the income eligibility criteria for admissions. Please note you must meet all three criteria to be considered for admissions.

The Preuss School UCSD Income Eligibility

Persons in family/household	Maximum Income Eligibility
1	\$20,665
2	\$27,991
3	\$35,317
4	\$42,643
5	\$49,969
6	\$57,295
7	\$64,621
8	\$71,947
For families/households with more than 8 persons, add \$7,326 for each additional person.	
Income is defined as before any deductions such as income taxes, insurance premiums, charitable contributions, and bonds.	

Household Size: _____ Annual Income: _____

List of all your dependents including yourself (spouse/daughter/son/parent):

- Name: _____ Age: _____ Relationship: SELF
- Name: _____ Age: _____ Relationship: _____
- Name: _____ Age: _____ Relationship: _____
- Name: _____ Age: _____ Relationship: _____
- Name: _____ Age: _____ Relationship: _____
- Name: _____ Age: _____ Relationship: _____
- Name: _____ Age: _____ Relationship: _____
- Name: _____ Age: _____ Relationship: _____

If you have any questions, please call the Preuss School Admissions Office at (858) 658-7215.

Admissions Check List and Timeline

Please make sure that all of the following information has been completed and/or attached before submitting your application. Failure to do so may delay or prevent the processing of your application. We strongly recommend that you make a copy of your application before you submit it.

Application forms: **Must be postmarked or received by December 21, 2012**

- Section 1: Applicant Information
- Section 2: Family Information
- Section 3: Signatures
- Section 4: Student Essay Response
- Section 5: Student Short Answer Questions
- Section 6: Student Writing Sample (must be graded and may not be larger than 8.5 X 11)
Students who have an I.E.P., 504 Plan or special needs may utilize the accommodations and modifications that are regularly used in the classroom as outlined in the student's I.E.P or 504 Plan.
- Section 7: Student Response to Writing Sample (Graded Work)
- Section 8: Parent Response
- Section 9: Recommendation Forms (3): **Due by December 21, 2012**
 - Current/English Teacher Recommendation Form
 - Other/Math Teacher Recommendation Form
 - Current Principal, Vice-Principal, or Counselor Recommendation Form
- Section 10: Academic Record Reports
 - Current and Previous TWO Year's Report Cards
 - Standardized Test Results (2011 & 2012 test results)
- Section 11: Signed COPY of 2011 Income Tax Return, W2 forms and any additional verification of income

***Remember to make a copy of your entire application
ANY DOCUMENTS SUBMITTED WILL NOT BE RETURNED**

PLEASE MAIL APPLICATION TO:

The Preuss School UCSD - Office of Admissions
9500 Gilman Drive Dept. 0536
La Jolla, CA 92093-0536

Phone: (858) 658-7215

Email: preussadmission@ucsd.edu

<http://preuss.ucsd.edu>

